



**THE SURPLUS LINE ASSOCIATION
OF CALIFORNIA**

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June 16, 2004

BULLETIN # 1038

RE: REVISED DILIGENT SEARCH REPORT

The California Department of Insurance ("CDI") has made revisions to the Diligent Search Report (SL-2 form). The revised form has been reduced from four pages to two pages without compromising the original content, and clarifies areas of the SL-2 form that have previously been misinterpreted. It is important that both your staff and affiliated retail agents and brokers familiarize themselves with the new format of the SL-2 form.

Significant items to note:

- Section 1: Includes notation requesting the full name of the individual licensee.

Added item (D) and the text "is the licensee who performed or supervised the diligent search".
- Section 6 (A): Changed font style to bold, underlining the word 'Describe' to emphasize the necessity of providing a detailed description of the diligent search effort to place coverage with admitted carriers.
- Section 6(B): New field for full name of individual who performed the diligent search if other than the licensee named on Line 1 of Section 1.
- Section 7(B): Specifically requests first and last name of company representatives.

Added field for website address of online declinations.
- Form must be signed by the individual named on Line 1 of Section 1.

Other changes include:

- Section 1: Changed font style of the word 'OR' to bold; either enter the individual license number or the organizational name and license number but not both.
- Section 4: Removed choice of "Not Applicable."
- Section 7: Added text to (B) to clarify appropriate next step in completing the form.

The revised SL-2 form replaces the existing SL-2 form effective immediately; **other filing procedures remain unchanged**. Please call Pat McAuley or the SLA with any questions you may have at (415) 434-4900.

A handwritten signature in black ink, appearing to read "Ted Pierce". The signature is fluid and cursive, with a large initial "T" and "P".

Ted Pierce
Executive Director

TP/pm
Attachment

DILIGENT SEARCH REPORT

(Please Refer to the Instructions on Page 3 of This Form)

1. _____ hereby submits that he/she is:
(Full Name of the Individual)
(A) Duly licensed under California Department of Insurance license number _____;
OR (B) Duly licensed and authorized to act as an endorsee on the organizational license of
_____, California Department of Insurance license number _____;
(Name of Organization)
and (C) that he/she or said organizational licensee was engaged by the insured named herein, or the insured's broker, to obtain insurance as described in this report;
and (D) is the licensee who performed or supervised this diligent search.

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2. (A) Name of Insured _____
(B) Address of Insured _____
(Street and Number)

(City) (State) (Zip Code)
(C) Description of Risk _____
(e.g. Laundromat, liquor store, ...NOT TYPE OF COVERAGE)
(D) Location of Risk _____
(Street and Number)

(City) (State) (Zip Code)
(E) Type of Insurance coverage _____
(Enter Appropriate Code Number from Pg. 3)

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3. If **Private Passenger Automobile Liability Insurance** is identified on line 2(E), complete the following:
(A) Does the insured qualify as a "Good Driver" under Section 1861.025 of the California Insurance Code?
(CHECK ONE) YES NO
(B) Does the coverage that you have placed include, in whole or in part, the limits of coverage provided under the California Automobile Assigned Risk Plan (CAARP)? (CHECK ONE) YES NO
(C) If YES, has this risk been submitted to and found to be ineligible by CAARP?
(CHECK ONE) YES NO
If your answer is NO, then this coverage cannot be placed with a non-admitted insurer. (See Insurance Code section 1763.5)

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4. If **Health Insurance** is identified on line 2(E), does the insured qualify as a "Small Employer" under Section 10700(x) of the California Insurance Code? (CHECK ONE) YES NO

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5. If this insurance was placed pursuant to Section 125 *et seq.* of the California Insurance Code governing transactions with **risk purchasing groups** authorized by the Federal Liability Risk Retention Act of 1986, complete the following:
(A) Provide the name and address of the purchasing group of which the insured is a member _____

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6. (A) **Describe the diligent efforts made to place this coverage with admitted insurers and describe how the search was performed (please add additional pages if necessary):**

(B) If search was performed by someone other than the person named on line 1, please provide full name of that individual:

7. (A) Was the risk described in Section 2 submitted by you or by someone under your supervision to at least (3) insurers that are admitted in California and who actually write the type of insurance described on lines 2(C) and 2(E)? (CHECK ONE) YES NO

(B) If YES, please complete ALL sections of the following table; if NO, skip to Section 8:

Full Name of Admitted Company	First & Last Name of Company Representative AND Telephone Number	Check if Employee (E) or Agent (A)	Month, Year of Declination	Declination Code*
1.	_____ () - or "Online Declination" Website	E () A ()	/	
2.	_____ () - or "Online Declination" Website	E () A ()	/	
3.	_____ () - or "Online Declination" Website	E () A ()	/	

*Declination Codes: 1 - Company's capacity reached 2-underwriting reason 3-refused to state 4-other

8. If 7(A) was answered NO, complete the following:

(A) Did you determine that fewer than 3 admitted insurers actually write the type of insurance described on lines 2(C) and 2(E)? (CHECK ONE) YES NO

(B) If NO, please explain in detail why the risk was submitted to less than three admitted insurers in California that write this type of insurance.

(C) If YES, please describe how you made this determination. _____

The undersigned licensee hereby certifies that this report is true and correct, and that this risk is not being placed with a non-admitted insurer for the sole purpose of securing a rate or premium lower than the lowest rate or premium available from an admitted insurer.

(Signature of Licensee Named on Line 1)

(Date)

INSTRUCTIONS

SECTION 1: Please provide the full name of the licensed individual who performed or supervised the diligent search. If the search was performed under the individual's license number, enter his/her license number in section (A) or if the individual was authorized as an endorsee under an organizational license, enter the name of the organization and its license number in section (B).

SECTION 6: Please provide a complete response on section (A). Note: The Insurance Commissioner or his designee may require the surplus line broker to conduct a further or additional search among admitted insurers for similar placements in the future. [California Insurance Code Section 1763(b)] An incomplete response may unnecessarily result in a request for a further search to be conducted. If the individual named on line 1 did not perform the diligent search, please provide the full name of the individual who performed the search on section (B).

SECTION 7(B): To avoid mis-identification among insurers with similar names, please provide the complete name of the admitted insurer as listed in the CDI Official Publication of Admitted Companies.

Insurer group names, such as Cigna Group, Chubb Group, California Ins. Group, Hartford Group, etc., are acceptable if the person performing the search verifies that the representative of the group, who declines the risk, does in fact represent an admitted insurer in the group that actually writes the particular type of insurance being sought.

IMPORTANT: Persons who are licensed only as an agent may only submit a risk to admitted insurers that have appointed them as their agent. Agents are not authorized to offer a risk to admitted insurers for which they are not appointed agents. A search which is limited to only those companies that have appointed the agent may not necessarily constitute a diligent search of the admitted market.

WHAT TO FILE: This report must be filed as an attachment to the Report of Placement. (CDI Form SL-1).

WHERE TO FILE: The SL-1 and this report are to be filed by the surplus line broker with The Surplus Line Association of California within 60 days of placement of coverage with non-admitted insurer(s).

MULTIPLE LICENSEES CONDUCTING SEARCH: If two or more licensees conduct a diligent search of admitted insurers, then each licensee must complete a diligent search report (CDI Form SL-2). All such reports should be attached to the SL-1.

CODE TYPE OF INSURANCE

050	Auto Liability-Private
051	Auto Liability-Commercial
100	Auto Physical Damage-Private
101	Auto Physical Damage-Commercial
150	Crime
151	Crime-Kidnap & Ransom
200	Combined Auto Liability & P.D.-Private
201	Combined Auto Liability & P.D.-Comm.
300	Excess Liability (Incl. Umbrella)
350	Fidelity Surety & Bonds-Bonds
351	Fidelity Surety & Bonds-Fidelity
400	Fire-Single Family Dwelling, Duplex
401	Fire-Commercial
402	Fire-Homeowners
403	Fire-Homeowners Multiple Peril
404	Fire-Farm Owners Multiple Peril
414	Residential Earthquake
450	Inland Marine
500	General Liability
501	Gen. Liability-Pollution Legal Liability
502	General Liability-Product Tampering

CODE TYPE OF INSURANCE

510	Aviation
550	Errors & Omissions-All Others
551	Errors & Omission-Directors & Officers
600	Malpractice-All Other
606	Malpractice-Hospitals
650	Miscellaneous
651	Miscellaneous-Glass
652	Miscellaneous-Boiler & Machinery
653	Miscellaneous-Nuclear Risks
655	Miscellaneous-Political Risks
700	Accident
701	Accident-Disability Income
702	Accident-Group Health Ins.
703	Accident-Ind. Health Ins.
800	Garage Liability
980	Excess Workers Compensation
990	Commercial Property-All Risk
994	Commercial Property-Special Multi-Peril
996	Commercial Property-DIC
997	Commercial Property-Earthquake
998	Commercial Property-Terrorism
999	Commercial Property-Special Multi-Peril w/Terrorism

(This list does not include those coverages on the export list. An updated export coverage list is published every year by the California Dept. of Insurance.)